



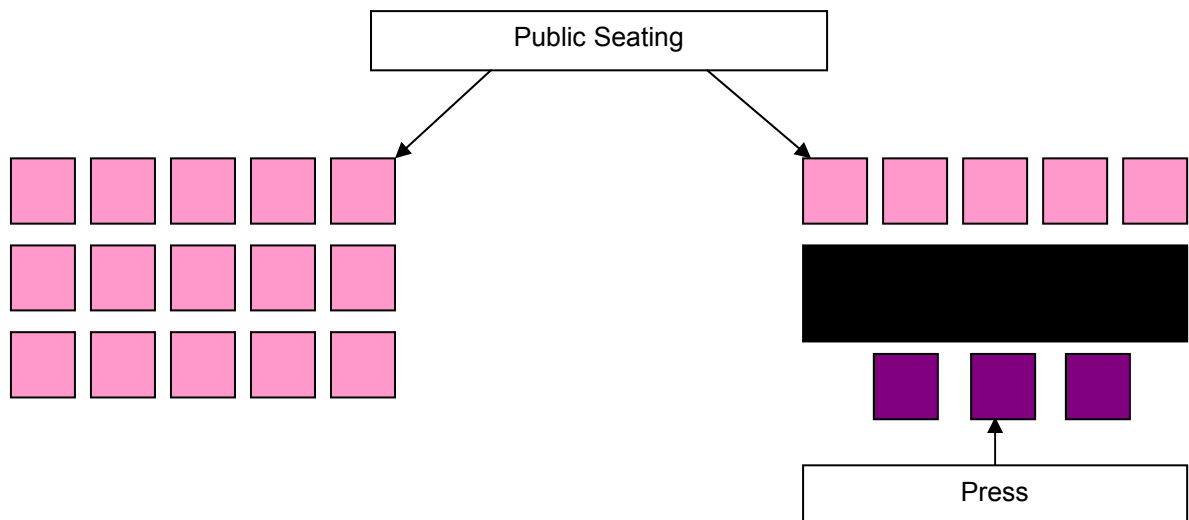
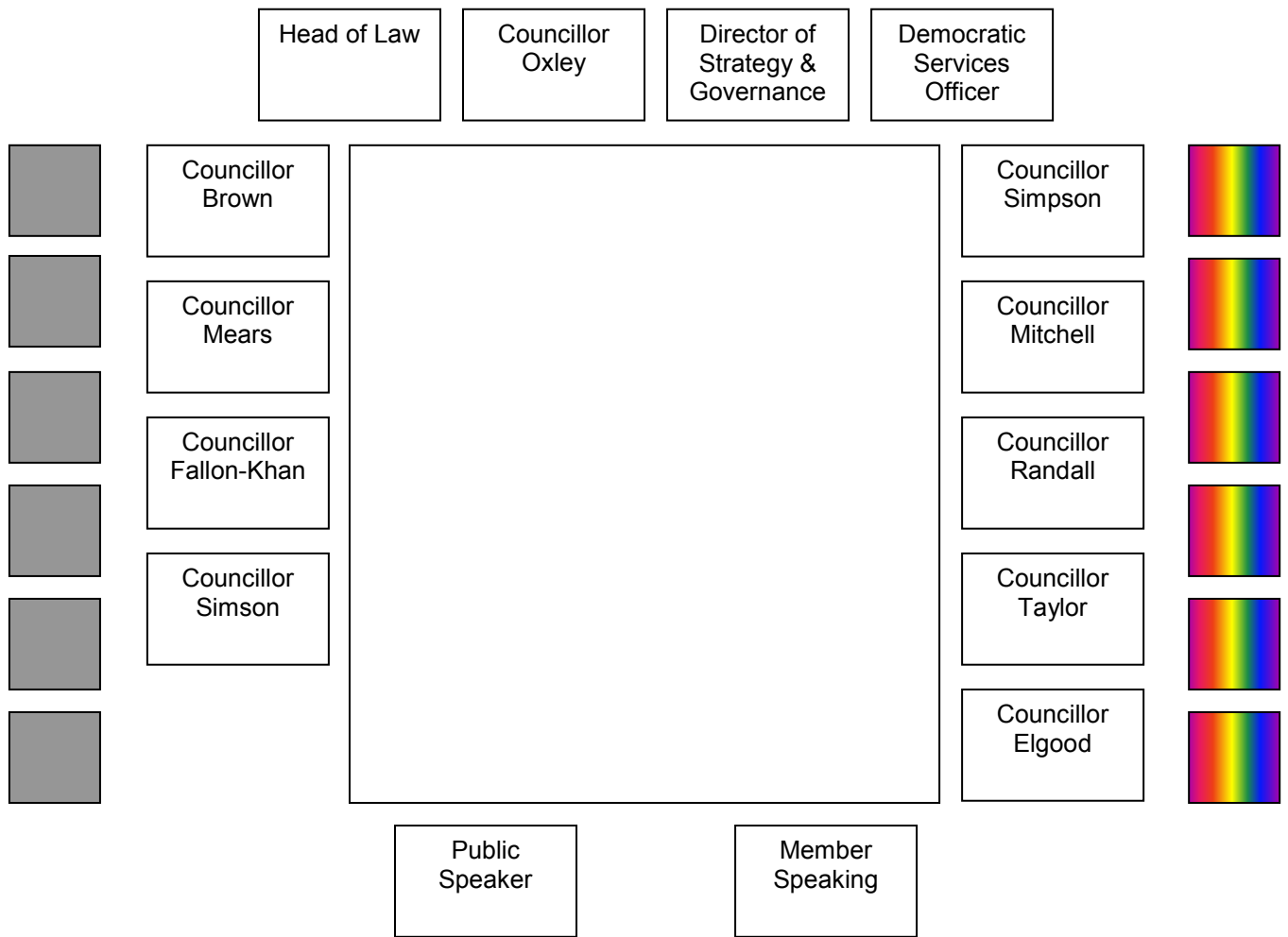
Brighton & Hove
City Council

Governance Committee

Title:	Governance Committee
Date:	27 April 2010
Time:	4.00pm
Venue	Committee Room 3, Hove Town Hall
Members:	Councillors: Oxley (Chairman), Simpson, Brown, Elgood, Fallon-Khan, Mears, Mitchell, Randall, Simson and Taylor
Contact:	Tanya Massey Senior Democratic Services Officer 29-1227 tanya.massey@brighton-hove.gov.uk

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Democratic Services: Meeting Layout



AGENDA

91. PROCEDURAL BUSINESS

- (a) Declaration of Substitutes - Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

92. MINUTES OF THE PREVIOUS MEETING

1 - 16

Minutes of the meeting held on 9 March 2010 (copy attached).

93. CHAIRMAN'S COMMUNICATIONS

94. CALLOVER

NOTE: Public Questions, Written Questions from Councillors, Petitions, Deputations, Letters from Councillors and Notices of Motion will be reserved automatically.

95. PETITIONS

No petitions received by date of publication.

96. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 noon on 20 April 2010)

No public questions received by date of publication.

GOVERNANCE COMMITTEE

97. DEPUTATIONS

(The closing date for receipt of deputations is 12 noon on 20 April 2010)

No deputations received by date of publication.

98. WRITTEN QUESTIONS, LETTERS AND NOTICES OF MOTION FROM COUNCILLORS 17 - 24

(a) Council Meetings and Powers of the Mayor

(i) Letter from Councillor Kitcat (copy attached).

(ii) Report of the Director of Strategy & Governance (copy to follow).

99. CALL-IN REQUESTS 25 - 28

Report of the Director of Strategy & Governance (copy attached).

Contact Officer: Mark Wall Tel: 29-1006
Ward Affected: All Wards

100. STRENGTHENING COMMUNITIES REVIEW - PROGRESS UPDATE 29 - 32

Report of the Director of Strategy & Governance (copy attached).

Contact Officer: Nicky Cambridge Tel: 29-6827
Ward Affected: All Wards

101. PETITIONS

Verbal update from the Head of Law.

102. UPDATE ON HR PAYROLL AND RECRUITMENT SYSTEM IMPLEMENTATION 33 - 40

Report of the Director of Strategy & Governance (copy attached).

Contact Officer: Mark Green Tel: 29-3141
Ward Affected: All Wards

103. DEVELOPMENT OF THE NEW DIGNITY AND RESPECT AT WORK POLICY 41 - 44

Report of the Director of Strategy & Governance (copy attached).

Contact Officer: Charlotte Thomas Tel: 29-1290
Ward Affected: All Wards

GOVERNANCE COMMITTEE

Part Two

Page

104. PART TWO MINUTES OF THE PREVIOUS MEETING

45 - 46

Part Two Minutes of the meeting held on 9 March 2010 (copy circulated to Members only).

105. SINGLE STATUS UPDATE

[Exempt Categories 3 and 4]

Verbal update from the Assistant Director for Human Resources.

106. PART TWO ITEMS

To consider whether or not any of the above items and the decisions thereon should remain exempt from disclosure to the press and public.

Draft Work Plan for the Governance Committee – 2010/2011

	Agenda Item	Lead Officer
	Meeting Tuesday 6 July 2010	
	Chairman's communications	
1	Good Governance Review - progress on action plan	AGG
2	Dignity and Respect at Work Policy	Charlotte Thomas/Liz Boswell
3	Strengthening Communities Review - Progress Update	Nicky Cambridge
	Meeting Tuesday 21 September 2010	
	Chairman's communications	
1	Administrative Boundary Review – Saltdean	Oliver Dixon
	Future reports – dates to be decided	
1	Byelaws – detailed report following publication of regulations	Oliver Dixon
2	Whistleblowing – progress update	
3	E-petitions – further report following legislation	Elizabeth Culbert

GOVERNANCE COMMITTEE

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Tanya Massey, (29-1227, email tanya.massey@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

Date of Publication - Monday, 19 April 2010